

# CORNERSTAR METROPOLITAN DISTRICT

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## NOTICE OF REGULAR MEETING AND AGENDA

**DATE:** Thursday, November 16, 2023  
**TIME:** 9:00 a.m.  
**LOCATION:** This meeting will be held via teleconferencing and can be joined through the directions below:

You can attend the meetings in any of the following ways:

1. Online Microsoft Teams Meeting – via link below

**ACCESS:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MGM0ZWEwNmMtMTFmYi00OTljLWJlMzMtNGNiODVmYWZlMDY0%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGM0ZWEwNmMtMTFmYi00OTljLWJlMzMtNGNiODVmYWZlMDY0%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

**Or call in (audio only)**

[+1 720-547-5281](tel:+17205475281), Phone Conference ID 117 677 052#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Paul Sheppard	President	May 2027
Cheryl Berg	Treasurer	May 2025
Sarah Elizabeth Dugger	Secretary	May 2025
Vacancy	Assistant Secretary/Treasurer	May 2027
Vacancy	Assistant Secretary/Treasurer	May 2025

### **I. ADMINISTRATIVE MATTERS**

- A. Call to Order and Approval of Agenda.
- B. Declaration of Quorum/Disclosures of Potential Conflicts of Interest.
- C. Confirm location of meeting and posting of meeting notices.
- D. Discuss Vacant Board Positions and Publication of Notice of Vacancy.

E. Consider Appointment of Director(s) and Administer Oath(s).

**II. PUBLIC COMMENT** - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather it will refer the items for follow up.

**III. CONSENT AGENDA** - The items listed below are a group of items to be approved with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda upon request of any Board member.

A. Approve Minutes of the September 21, 2023 Regular Meeting (enclosed).

B. Ratify Approval of Interim and Current Bill.com Payments (enclosed).

C. Consider Approval of Notice to Electors Pursuant to § 32-1-809, C.R.S (enclosed).

D. Ratify Approval of Independent Contractor Agreement with Alliance Commercial Maintenance Services, Inc. for 2023/2024 Snow Removal (enclosure).

E. Approval of Independent Contractor Agreement with Nature's Workforce Inc. for Storm Drain Cleaning for one time contract cleaning (enclosure).

**IV. FINANCIAL ITEMS**

A. Review and Accept September 30, 2023 Financial Statements and November 2023 Cash Position Report (enclosed).

B. Conduct Public Hearing to consider amendment of 2023 Budget and consider adoption of Resolution to amend 2023 Budget (enclosed).

C. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt 2024 Budget, Appropriate Sums of Money and to Set Mill Levies (enclosed).

F. Consider approval of engagement of Fiscal Focus Partners LLC to perform 2023 Audit (enclosed).

G. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification ("Certification"). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.

H. Discuss Investment Direction.

I. Discuss Obtaining Proposals for an updated Reserve Study.

**V. MANAGER ITEMS**

- A. Property Manager’s Report (enclosed).
- B. Review Proposals for Light Poles (enclosures).
- C. Consider Proposal for Storm Water Asset Protection (enclosure).
- D. Update/Review Proposals for the following services:
  - Detention Pond Maintenance
  - Street Sweeping Services
  - Day Porter Services
  - Common Area Maintenance Services
- E. Discuss and Review Proposal for Renewal of General Liability and Property Insurance and Consider Approval and Authorization to Bind Coverage.
  - a. Review Property Schedule (enclosed)
- F. Consider Authorization of Renewal of Special District Association of Colorado Membership for 2024.
- G. Consider Approval of Workers’ Compensation Coverage with Colorado Special Districts Property and Liability Pool.
- H. Consider Approval of CliftonLarsonAllen LLP Master Service Agreement and related Statements of Work (enclosed).
- I. Consider Approval of Fourth Addendum to Independent Contractor Agreement with Keesen for Landscaping Services (enclosed).

**VI. ATTORNEY ITEMS**

- A. Consider Adoption of 2024 Annual Administrative Resolution (enclosed).
- B. Review and Discuss 2024 Annual Service Contracts (enclosed).
- C. Discuss Implementation of Accessibility Standards for Individuals with a Disability for Information Technology Systems Employed by the District.

**VII. DIRECTOR ITEMS**

- A. Development Activity Update.

**VIII. OTHER BUSINESS**

- A. Confirm Quorum for Next Meeting – March 20, 2024 at 9:00 a.m.

## **IX. ADJOURNMENT**

**There are no remaining regular scheduled meetings in 2023.**